

SESCDP Assignment Opportunity

Host Organization: Strategic Partnership, Planning and Management Office (SPPMO), Langley Research Center, Hampton Va

Position Title: Special Assistant to the Director, SPPMO

Grade Requirements: GS 14/15

Assignment Length: 120 - 160 days

Start Date: October 2005 would be preferred

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Assignment Summary: Working through the SPPMO and with the Center's Office of Strategic Communication and Education (OSCE), the assignee will design and oversee implementation of a communications plan for the newly defined LaRC Business Plan and the Strategic Governance Framework. These are key components in transforming LaRC to become a more viable contributor to the Agency mission and a successful 21st century aerospace laboratory.

The Business Plan is focused on providing all employees with insights into the current and longer term strategies intended to enable the Center's transformation outcomes. These strategies affect the business base, the Center operational model and the workforce/facilities strategy perspective. ***A variety of communication tools and methods will be required*** to enable the desired "shared" understanding of the:

- rationale behind each objective and strategies to achieve them
- integration touch points between key strategies
- role that each Organizational Unit plays in support of this plan
- necessary organizational interfaces
- links to Agency and other customer needs
- approach to assessing strategic priorities, readiness and designing a means to measure progress

This shared understanding is critical to "inform" the dialogues necessary to **align decisions throughout all levels of Center operations** (Program Mgmt, Budgets, Training, Performance evaluations etc). The primary customers of the Center's Business Plan would be the line management team –as they provide the key link between objectives and actual outcomes in the workplace.